

ILM Leadership and Management

Level 3 and Level 5

Award/Certificate/Diploma in Leadership and Management

Programme Content:

	Level 3	Level 5
Award	2/3 units	2 units
Certificate	7 units	3 units
Diploma	18 units	7 units

Topics include:

- Communication
- Leading a Team
- Business Improvements
- Decision Making
- Induction and staff development
- Presentation skills
- Effective Leadership
- Developing Teams
- Managing Recruitment
- Managing Personal Development
- Organising and Delegating Work

Method:

- Study distance learning work books
- Attend group workshops every 4-6 weeks
- Complete assignment per unit

ILM Programmes

Fee Structure

Programme fees for candidate:

	Level 3	Level 5
ILM Award in Leadership and Management	£ 500 (4 credits)	£ 900 (6 credits)
ILM Certificate in Leadership and Management	£ 1000 (13/14 credits)	£ 1200 (13/14credits)
ILM Diploma in Leadership and Management	£ 2300 (37 credits)	£ 2500 (37 credits)
Additional Units (from, per unit)	£ 160	£ 400
	All fees are plus VAT	All fees are plus VAT

For an in-house programme of 6 or more candidates a reduced rate is offered, please contact the Programme Manager for a full quote.

Programme fees include:

- Individual interview session to agree Individual Learning Plan (ILP)
- ILM approved flexible learning materials for each of the units enrolled.
- Attendance at the agreed workshops for each unit plus on-going tutor support
- Assessment and verification of each completed unit
- ILM registration and certification

We can arrange for individual payment schedules to help spread the cost of these fees. Please contact the Programme Manager to discuss this.

Additional information:

- Students must enrol as a member of ILM for the duration of the course.
- The cost of membership is included in your student registration fee, which is included in Blue Sky's course fees.